

Traveler Profile



Traveler Name (Legal Name)

Title

Company Name

Company Address

Company City/State/Zip

Work Phone Number

Work Fax Number

E-mail

Delivery & Credit Card Billing Address (If Different From Company)

Delivery City/State/Zip

Delivery Location Phone

Your Home or Mobile Phone (In Case Of Changes or Emergencies)

Travel Arranger's Name

Travel Arranger's Phone Number (If Different)

Travel Arranger's Fax Number (If Different)

Travel Arranger's E-mail

Passport Number, Country & Expiry

Date of Birth & Gender

Airline Seat Preference: Window Aisle

Airline Special Services: Assistance Required Special Meal _____

Frequent Flyer Numbers:

American _____	United _____	Other _____
Continental _____	USAir _____	Other _____
Delta _____	Other _____	Other _____

Credit Card Purchases:

Name on Card _____ Nbr. _____ Exp. Date ____ / ____

Signature Of Authorized Cardholder _____ Date ____ / ____ / ____ CVV No. _____

I hereby authorize Pothos to charge the above named credit card for any travel services that I specify.

CVV are the last 3 digits on back of card signature line

Car Rental Preference: *Car Sizes: Economy, Compact, Intermediate, Full Size, Premium, Luxury, Mini Van, SUV/Full size.

Company Name _____	Personal "Express" ID# _____	Car Size Preferred* _____
_____	_____	_____
_____	_____	_____

Hotel Preference: King* Double Low Floor High Floor Concierge Level* Non Smoking Smoking
* Higher Room Rate May Apply.

Hotel Chain/Property _____	Personal Frequent Guest Number _____
_____	_____
_____	_____